

SERVICE BROCHURE

Payroll Statutory Compliance

Connect payroll outputs with statutory administration.



Registrations, contributions and payroll-related submissions.

01 Obligation and input mapping

Establish the registrations and payroll-related activities included in the engagement. Identify the source of each input, its responsible owner and the records needed to connect payroll information with the corresponding administration.

02 Preparation and reconciliation

Compare the agreed payroll outputs with contribution and filing information. Investigate differences with the relevant contacts, recording authorised corrections and unresolved items before information moves to the next review step.

03 Submission and evidence tracking

Track the status of agreed submissions and retain the resulting acknowledgements or supporting records. Separate preparation, approval and completion so that management can distinguish an item awaiting action from one with recorded evidence.

DELIVERABLES

Obligation calendar / Filing status / Exception review



LET'S MAKE THE WORK RUN BETTER.

Book a consultation →

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