

PREPARATION CHECKLIST

Before a vendor audit

Use this checklist to organise the first conversation with Karma.

01 Vendor, entity and location scope

Notes: _____

02 Period and documents to be reviewed

Notes: _____

03 Document owners and submission access

Notes: _____

04 How clarifications will be recorded

Notes: _____

05 Finding ownership and closure evidence

Notes: _____

Discuss your requirements

Book a consultation