

FOR MSME OWNERS · HR · PAYROLL

Your wage-restructuring preparation checklist.

- ☐ Download the current Excel template from wages.complymgmt.ai.
- ☐ Prepare Net Annual Salary and the work-location Pincode for each employee.
- ☐ Add Scheduled Employment and Skill Category wherever available.
- ☐ Check component definitions, location and employee classification.
- ☐ Review the proposed salary structure and statutory cost implications.
- ☐ Read the employee-wise advisory and resolve questions with your team.
- ☐ Plan the approved payroll changes and employee communication.

Try wages.complymgmt.ai →

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