



मुख्यालय/ HEADQUARTERS
कर्मचारी राज्य बीमा निगम
 (श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
 (Ministry of Labour & Employment, Govt. of India)



स्थापना शाखा - 1/ ESTABLISHMENT BRANCH - 1
पंचदीप भवन, सी. आई. जी. मार्ग, नई दिल्ली-110 002
PANCHDEEP BHAWAN, CIG MARG, NEW DELHI - 110 002
Website: esic.nic.in/ esic.in

No. A-22/13/1/AGT/Gr.B/2023-E.I

Dated: 30-06-2023

OFFICE ORDER NO. 107 OF 2023
(Online No. OPTIRT0000000097)

Competent Authority, on the recommendations of Transfer Committee, has ordered Annual General Transfer for the 'Transfer Year – 2023' in respect of following Officers in the cadre of Junior Translation Officer with immediate effect:

Sr. No.	Employee No.	Employee Name	Present Place of Posting	Ordered place of Posting
1	134218	Mr. Ran Singh	RO - Karnataka	SRO - Mysore
2	135050	Mr. Rakesh Kumar	RO - Karnataka	ESICH - Manesar
3	135723	Mr. Jay Prakash Jha	SRO - Vishakhapatnam	SRO - Durgapur
4	135729	Mr. Birju Singh	ESICH - Manesar	SRO - Gurugram
5	135982	Miss. Nikunj Nisha Rani Kisku	ESICH - Rourkela	ESICH - Raipur
6	136921	Mr. Binay Kumar Shukla	SRO - Barrackpore	RO - Odisha
7	150456	Mrs. Krishana Kumari	RO - Punjab	RO - Haryana
8	150597	Mrs. Malawika	RO - Bihar	RO - West Bengal
9	150726	Mr. Mukesh Mann	RO - Delhi	ESICH - Sanathnagar
10	166851	Mr. Bhupender Kumar	RO - Gujarat	RO - Rajasthan
11	167367	Mrs. Neha Sharma	SRO - Karnal	ESICH - Chandigarh
12	167412	Miss. Pragya Sharma	ESICH - Bhiwadi	RO - Jharkhand
13	167474	Mrs. Tripti Dixit	RO - Punjab	RO - Uttar Pradesh
14	167535	Mrs. Riti Dwivedy	SRO - Pune	RO - Bihar
15	167864	Mr. Bhagirath Shaw	RO - Kerala	SRO - Barrackpore
16	168335	Mr. Saroj Kumar Yadav	RO - Andhra Pradesh	ESICH - Adityapur

a) Aforesaid Officers have been transferred/ posted in public interest and shall be entitled for TA/ DA/ Joining Time etc. wherever admissible under rules.

b) Minutes of Transfer Committee and system generated Transfer Committee report is being uploaded in HRMS portal for information of Officers of aforesaid cadre.

c) Existing transfer policy of aforesaid cadre prescribes that all the grievances from the Officers arising out of Annual General Transfer on the recommendations of Transfer Committee shall be received through online portal developed for the purpose. Officer may, thus, submit his/ her grievance online, if any, in English language with regard to his/ her transfer/ posting only through the Transfer Grievance & Redressal Module under existing HRMS module. The window to lodge grievance would be available to concerned Officers from 01.07.2023 to 04.07.2023 only. In case of technical issue while submitting online grievance, if any, the ithelpdesk may immediately be contacted through e-mail with screenshot with the request to resolve the same within the window period with a copy to dpc-e1hq@esic.nic.in.

d) Grievances, received through the portal/ HRMS module as per the transfer policy, shall only be entertained as per para (c) above. No separate physical application, screenshot of online grievance etc. shall be sent by post or e-mail by any Officer as such communication shall not be considered by this Office. Head of the Offices/ Controlling Officers shall ensure the compliance of this direction.

e) Relieving/ joining report may be sent to all concerned with a copy to estt1-hq@esic.nic.in and dpc-e1hq@esic.nic.in.

Hindi version will follow.

Deputy Director (E.I)

To,

1. Officers concerned through their Controlling Officers.
2. PPS/ PS to all Divisional Heads, Headquarters, New Delhi.
3. Insurance Commissioner (NTA), Dwarka, New Delhi.
4. Deputy Director (ICT), HQ with the request that directions may be issued to officials of ithelpdesk to resolve the technical issue, if raised any, on priority within the window period of submitting online grievance w.e.f. 01.07.2023 to 04.07.2023.
5. All Zonal Insurance Commissioner/ All Zonal Medical Commissioner.
6. All Additional Commissioners & Regional Directors/ Regional Directors/ Deputy Director (I/c)/ Director, Estt. - V, Headquarters, New Delhi.
7. Directorate (M) Noida/ Directorate (M) Delhi/ Zonal Training Institutes.
8. All Medical Superintendents of ESIC Hospitals.
9. All Deans of Medical Colleges/ PGIMSR/ Dental Colleges/ Principal, Nursing Colleges.
10. Deputy Director/ Assistant Director, concerned Zonal Vigilance/ Concerned Finance & Accounts Divisions.
11. Website Content Manager for uploading the order on the website of ESIC.
12. Hindi Branch for translation/ Librarian/ Personal File/ Guard File/ Spare Copies.
